

WINCHESTER DISTRICT MEMORIAL HOSPITAL

"Leading and Learning Partners in Quality Healthcare"

Annual Report
2001/2002

Winchester District Memorial Hospital
566 Louise Street
Winchester, Ontario K0C 2K0

www.wdmh.on.ca

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Winchester District Memorial Hospital

2001/2002 Annual Report

A MESSAGE FROM THE CHAIRPERSON AND HOSPITAL ADMINISTRATOR

During this past year, the Hospital Board and Administration concentrated their energies on the Hospital's major capital redevelopment project. The Revised Functional Program outlining Winchester District Memorial Hospital's space requirements was completed and approved by the Board in June 2001. The Revised Program was then submitted and presented to the Ministry of Health and Long Term Care in July 2001.

Following the completion and submission of the Revised Functional Program, the Hospital immediately proceeded to develop a Master Plan which translated the functional requirements into a viable renovation/expansion concept. The completed Master Plan and revised cost estimate were submitted to the Ministry of Health and Long Term Care in January 2002.

Given that up to 50% of the cost of this important project has to be supported by the local community, the Hospital Board asked the Winchester District Memorial Hospital Foundation to carry out a major fundraising campaign. The Foundation accepted without hesitation and the Renewing the Vision Campaign was set in motion. We take this opportunity to sincerely thank the Foundation, the Campaign Committee and all those who have contributed to the success of this initiative.

The completion of the Master Plan also served another important purpose. It enabled the Hospital to identify the most appropriate location for Winchester District Memorial Hospital's Satellite Dialysis Unit. During the past year, the plans for this Unit were completed and submitted to the Ministry of Health and Long Term Care for approval to tender. The tendering process is now underway and construction will start soon. We still plan to open this service to patients by the end of 2002. Here again, the Foundation was instrumental in raising all of the community's share for this project.

From a networking perspective, the Hospital continued to work closely with its Network 7b partners, the Hawkesbury and District General Hospital and The Ottawa Hospital, to improve the patient care continuum and explore opportunities to increase the scope and range of services available locally. As an example, one of the opportunities that is being explored is the development of inpatient rehabilitation services in Winchester.

The Network 7b partners have also reviewed the responsibilities of the Network Administrator and have agreed that, as of April 1st, 2002, Mr. André O. Rodier will work exclusively as the Administrator of the Winchester and Hawkesbury Hospitals. He will no longer assume the role of Vice-President, Regional Network at The Ottawa Hospital. It is important to stress that this change does not call into question the commitment of the three institutions to hospital networks.

As a follow-up to the recommendations of the Canadian Council on Health Services Accreditation, the Quality Committee of the Board and Senior Management have been active in developing a Quality Framework and selected quality indicators for regular reporting to the Board.

Despite recruitment challenges, the Winchester District Memorial Hospital physicians and staff have continued to provide quality services and a caring environment to catchment area residents. And, as always, they have been supported in their efforts by the dedicated volunteers of the Auxiliary. We thank them all for their commitment and dedication.

The past year was also a year during which two dedicated members of our team passed way: Dr. Donald K. MacMillan and Judy Lannin. Their memory lives on and they will continue to inspire all of us for many years to come.

During the coming year, we are looking forward to the approval by the Ministry of Health and Long Term Care of our major capital development project and to the opening of our Satellite Dialysis Unit. We also hope to recruit an Obstetrician/Gynecologist and continue to develop our services. It promises to be an exciting year!

A MESSAGE FROM THE CHIEF OF STAFF

This past fall, the medical staff mourned the passing of Dr. Donald K. MacMillan. Don had been an active member of the medical staff since 1975. He had been a great role model to his fellow physicians, combining kindness, competence, a healthy lifestyle, and courage to carry on despite the challenge his health had given him. We value his contribution to the Hospital and will miss him.

The medical staff has thrown its support behind the Renewing the Vision Campaign and encourages everyone in the area to do the same.

This past year, seven of our doctors, along with nursing staff, have taken additional chemotherapy training and are pleased to offer Level II Chemotherapy. This means that we are now able to offer almost all chemotherapy treatments to patients from this area closer to home.

Winchester Hospital, along with 18 other area hospitals, has been working to develop a Telehealth Network, which will allow patients here to be seen by specialists from Ottawa via two-way television connection. We hope to start using this system on a trial basis in the near future.

Four general practitioners continue to offer obstetrical services here, delivering over 150 babies per year. We are working closely with hospital administration to recruit an obstetrician to replace Dr. Rosenquist. We hope to be successful in this regard within the next few months and will again be able to offer a full range of Level I Obstetrical Services at our Hospital.

The medical staff continue to strive to find innovative ways to supply quality healthcare to our patients despite the current climate of restraint in which we find ourselves.

A MESSAGE FROM THE AUXILIARY PRESIDENT

The Hospital Auxiliaries Association of Ontario's mission statement expresses "As a provincial association, we are advocates of community partnerships in the support of healthcare in Ontario through education, fund-raising opportunities and the promotion of volunteer services to people." Your Winchester District Memorial Hospital Auxiliary is proud to support and contribute to the wonderful healthcare facility progress in this community.

This year the Auxiliary Executive, Unit Directors, and Committee Chairpersons were honoured with Auxiliary Volunteer Pins.

Units:	
Chesterville	Grace Macaulay
Morrisburg	Dorothy Houze
Maple Ridge, Summers/Cass Bridge	Margaret Johnstone
Winchester	Marion Carkner
Executive:	
Secretary/ Press Reporter	Dawn Ouellette
Treasurer	Graham Barkley
Committees:	
In-Memoriam	Rita Bray
Purchasing	Edith Baker
Volunteer Services	Hilda Vandekemp
Gift Shop	Marj Phillips
Sunshine Circle	Ethelwyn Carkner
Social and Special Events	Evelyn Cowan

The Hospital volunteers contributed 8079 hours in the Gift Shop, Volunteer Services, Sunshine Circle and In-Memoriam receipting.

As of March 31, 2002, Auxiliary receipts totalled $365,151.24.

At the November 8, 2001, Auxiliary meeting, a pledge of $250,000 over 5 years to the Renewing the Vision Campaign was agreed upon with the first pledge payment being made on February 14, 2002.

The Purchasing Committee agreed to purchase a total of $162,931.99 for equipment from the Auxiliary Fund. For example:

- Two Ice Machines
- Two Croup Tents
- Stationary Bike
- Neonatal Care Centre
- Monitor PARR

The In-Memoriam Fund contributed $59,004.75 for equipment purchases, such as:

- Infusion Pump
- Sara Lift
- Exercise Bike
- Two Large Wheelchairs
- Tourniquet
- Crash Cart
- Warming Cupboard
- Hyfercator

Total contribution from the Auxiliary for the fiscal year is $221,937.00.

The In-Memoriam Fund supported the Dialysis Project with $11,000.00 to the Winchester District Memorial Hospital Foundation. The In-Memoriam Funds are committed to purchase needed equipment for the Hospital. Donations of $72,173.82 came in last year.

Several of the Auxiliary members enjoy attending the Region Nine events, such as the Spring Conference in April, the President's Luncheon in May and the Fall Conference in November.

The WDMH Auxiliary participates in the Hospital Auxiliaries Association of Ontario. Last fall's Convention presented the Auxiliary with two awards in the Photo Contest - "Fundraising" and "Lend a Helping Hand."

Hilda Vandekemp still collects "Pennies for Oma", and is near $4,000. The Auxiliary Bazaar will be hosted by Dorothy Houze in the fall of 2002 and the Dessert and Card Party by Elinor Jordan in the spring of 2003. In 2001, these fundraisers supported the Auxiliary with $9,779.40.

On a personal note, what do I need to say to summarize the past Auxiliary year and the completion of Chairing the Auxiliary for the past four years?

I wish to convey that it has been an enjoyable, rewarding, learning experience and a privilege to be Chairperson of the WDMH Auxiliary and to be part of the WDMH Board and Foundation. I will be Chair of the Winchester Auxiliary Unit and will continue to work as a spoke in the Auxiliary wheel.

It is exciting to be part of the Vision of the Hospital ... so let the volunteer support grow and grow!

Yours in Volunteering,
Marion Carkner

A MESSAGE FROM THE WINCHESTER DISTRICT MEMORIAL HOSPITAL FOUNDATION CHAIR

The community comes through again for the Winchester District Memorial Hospital! The commitment and dedication given to this Hospital is enviable. You all deserve to be thanked and congratulated.

This year has been a tremendous year for the Winchester District Memorial Hospital Foundation. The main event for 2001-2002 was the fundraising campaign for Dialysis. We were very pleased to announce that in January of 2002 we had reached the total goal of $300,000. An incredible feat in just over a year! Along with the Hospital Board, we are confident that the 4-unit stations will be completed by the fall of this year. What a welcome service and program it will be for many of the community members.

The Foundation was also very busy with a feasibility study conducted in the spring of last year. This survey was done in order to gauge community support for a then potential capital campaign for the renovation and expansion of the Hospital. The Foundation accepted the challenge in August to raise $12 million towards the $30+ million project.

The "Renewing the Vision" Campaign began with the recruitment of two co-chairs to lead the fundraising initiative. We were very pleased to have Mr. Mike McInnis and Mr. Bill Smirle step forward to accept the challenge. With the support and direction given to the Foundation by One-to-One Fundraising (consultants hired on a salary base to direct the Campaign), we embarked into the "quiet phase" of the Campaign. During this phase, all collateral and support material was drafted to assist the Campaign Committee members with their task of raising funds through the community for the project. One of the highlights during this time was the awareness program put in place, which saw weekly newspaper articles in the community papers outlining the importance of the Hospital. The Foundation Office received many telephone calls thanking us for our efforts in providing information and updates on the Hospital.

Many local businesses, entrepreneurs, social/service clubs, individuals and local municipal governments were contacted for their support. Prior to going public in May of this year, we were well over the $6 million halfway mark. As usual, the community, the WDMH Staff and Physicians, along with the WDMH Auxiliary, has embraced this challenge and will assist us in achieving our goal. It is not only a monetary goal, it is a goal that will ensure our Hospital is equipped both physically as well as equipment-wise, to meet the standards of today as well as the needs of our patients tomorrow.

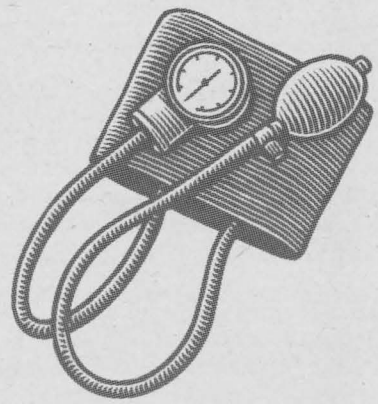
The Campaign is far from over, we ask that all community members pledge towards this important community project.

Even with the preparation of the Renewing the Vision Campaign, the Foundation busily prepared for yet another successful Golf Tournament and Christmas Campaign. Due to increased workload of these events plus the Renewing the Vision Campaign, we hired a temporary part-time clerical assistant. Once again the Golf Tournament received close to $30,000 in cash and in-kind donations, and the Christmas Campaign amounted to slightly under $60,000! Many thanks to our very supportive community for making these events a success.

This community is certainly proud of its Hospital and is more than willing to take on fundraising activities to raise not only funds but also awareness of the Hospital and its needs. Once again this year, many organizations, service clubs and individuals organized sporting tournaments, bazaars, dances, garage sales and many other events of which proceeds were donated to the WDMH Foundation. The Foundation strives to either participate or support many of these fundraisers by attending, however, we have recognized and regret that we are unable to attend all activities. The Foundation would like to remind event and activity organizers of the "Event Checklist" which provides information on fundraising for WDMH.

The Foundation wishes to thank the Winchester District Memorial Hospital Staff, its Physicians, and in particular the community we serve, for their support and dedication. Once again we look forward to another successful year.

Respectfully submitted,
Dwayne Holmes
Chair
Winchester District Memorial Hospital Foundation



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TREASURER'S REPORT

From a financial perspective, fiscal 2001-2002 remained a challenging year. The initial Operating Plan submitted to the Ministry of Health and Long Term Care in April 2001 for fiscal 2001-2002 projected an operating deficit of approximately $800,000. The proposed budget included realistic projections for uncontrollable expenditure increases in salaries, benefits and other expenses and assumed, as per Ministry of Health and Long Term Care instructions, no projected increase in Ministry base funding to the Hospital. The budget also reflected the Board's commitment to maintaining and improving services to the community.

Following an intensive campaign led by the Ontario Hospital Association on behalf of its members, the Ontario Government agreed to increase hospital funding for fiscal 2001/2002. Winchester District Memorial Hospital received $379,600 in additional operating funds. This funding included a 2% increase to the base budget of all Ontario hospitals as well as an amount of $154,700 based on the Hospital's financial performance. However, this left our Hospital with a projected deficit of more than $400,000. The Hospital was therefore directed by the Ministry of Health and Long Term Care to review its Operating Plan and submit a balanced budget for fiscal 2001/2002. This was done in August 2001, pursuant to a thorough review of all expenditures, and forced the postponement of some measures to improve patient services.

However, because of a change in Ministry policy concerning the Hospital's contribution ($103,000) for the Alternate Funding Plan for the Emergency Department and a few unexpected increases in operating costs, the Hospital finished fiscal 2001/2002 with a deficit of $202,493.

If the Government doesn't significantly increase hospital funding for the coming year, the same scenario will repeat itself. We are anxiously awaiting the funding announcement for the fiscal year.

During 2001/2002, Winchester District Memorial Hospital invested $682,575 in new equipment and capital projects. The Auxiliary contributed a total of $221,937 towards these purchases. The Foundation also contributed $151,346. Also, Winchester District Memorial Hospital received an amount of $242,175 from the Ministry of Health and Long Term Care for equipment replacement. The net capital investment for Winchester District Memorial Hospital amounted to $67,117.

The Hospital also continued to improve its internal controls and to increase its operating efficiency.

AUDITORS' REPORT TO THE BOARD OF GOVERNORS

We have audited the statement of financial postion of the Winchester District Memorial Hospital as at March 31, 2002 and the statement of operations, changes in net assets and cash flows for the year then ended. These financial statements are the responsibility of the Hospital's management. Our responsiblity is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of the Hospital as at March 31, 2002 and the results of its operation and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

Chartered Accountants
Ottawa, Canada
May 17, 2002

WINCHESTER DISTRICT MEMORIAL HOSPITAL
Condensed Statement of Financial Position
March 31, 2002 with comparative figures for 2001

		2002		2001
ASSETS				
Current Assets				
Cash & Investments	$	4,163,912	$	3,602,148
Other Current Assets		283,093		227,229
		4,447,005		3,829,377
Capital Assets (note 6)		5,868,351		6,289,538
	$	10,315,356	$	10,118,915
LIABILITIES & NET ASSETS				
Current Liabilities	$	1,572,257		923,704
Employment Future Benefits		720,000		691,700
Deferred Contributions		3,957,690		4,235,609
Net Assets (see below)		4,065,409		4,267,902
	$	10,315,356	$	10,118,915
Working Capital		2,874,748	$	2,905,673
Working Capital Ratio		2.83		4.15

WINCHESTER DISTRICT MEMORIAL HOSPITAL
Condensed Statement of Operations & Change in Net Assets
Year ended March 31, 2002, with comparative figures for 2001

		2002		2001
REVENUE				
Ministry of Health and Long Term Care-Patient Care	$	11,724,538	$	11,827,685
OHIP Revenues		2,246,947		1,669,691
Patient Services		822,947		713,316
Other Income		743,572		654,527
Amortization of Deferred Contributions		874,928		839,926
		16,412,932		15,705,145
EXPENDITURES				
Patient Services	$	5,660,174		5,432,248
Diagnostic & Therapeutics		2,642,027		2,701,326
Ambulatory Care		2,993,811		2,192,574
Support Services/Admin		3,986,429		3,894,375
Other Expenses		266,379		316,564
Amortization of Capital Assets		1,076,711		1,073,665
	$	16,625,531	$	15,610,752
Excess (deficiency) of Revenue Over Expenditure from Operations		(212,599)		94,393
Other Income		10,106		9,187
		(202,493)		103,580
Excess (deficiency) of Revenue Over Expenditure		(202,493)		103,580
Net Assets, Beginning of Year		4,267,902		4,164,322
Net Assets, End of Year	$	4,065,409	$	4,267,902

The Winchester District Memorial Hospital condensed financial statements do not include the activities of the Hospital Auxiliary nor the WDMH Foundation.

Audited financial statements are available from the office of the Hospital Administrator.

The Hospital, in accordance with the Public Service Disclosure Act, releases for public record the names, positions, salaries and taxable benefits for employees paid $100,000 or more per year - none in 2001/2002.